

	<p align="center">BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE VALLABH VIDYANAGAR -388120, GUJARAT, INDIA TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME FUNDS (TEQIP FUNDS) Claim Form for Conducting Industry Visits for Students</p>	
Reference No. : _____	Department: _____	
Name and Address of the Industry visited:		
Arranged for students of*:		
Total Number of students:		
Faculty coordinator(s) from BVM:		
Name(s) of the accompanying faculty member(s):		
Name & Designation of Corresponding person at the Industry (if any):		
Day & Date of the tour:		
*Mention the level (1 st to 4 th) and discipline(s) of students. Also mention if arranged specially for SC/ST/OBC/Girls.		
Transportation charges for industrial visit (₹)		
Insurance details and premium Rs. (As per AICTE guidelines)		
Other expenditure like toll and daily allowance etc		
Total Claim (₹)		
Dated Signature of the Faculty Coordinator(s):		
Industry visit report and student attendance list are to be submitted along with this claim form. The Report should be based on the feedback collected from the students.		
Forwarded and Recommended		
Dated Signature of the Head of the Department	Academic officer, TEQIP Funds	
Signature of TEQIP Funds Coordinator	Budgetary provision is checked.	
	Signature of Finance Officer, TEQIP-Funds	
	Signature of the OSD	
Approved / Not Approved Principal, BVM Engineering College		

Received Rs. _____ (in words Rs. _____)

PAYMENT ADVICE NUMBER _____ dated _____

_____ as final claim.

Original to be kept at TEQIP Office

Copy to:(1) Applicant (2) Finance Officer

Dated Signature of Faculty Coordinator(s)